

## BOARD OF DIRECTORS Meeting Agenda

**Tuesday, December 9, 2025**  
**[Zoom Meeting](#)**  
**9:30 a.m.**

**I. CALL TO ORDER**  
**- Roll Call**

**II. INFORMATIONAL ITEMS**

**A. The following reports, for information only, can be found in the Member Section of the IRMA website – <https://www.irmarisk.org/members/communications/irma-reports/>**

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Quarterly Claims Analysis Report

**B. Standing Committee Documents (Informational)**

Training & Risk Management Committee

- 2025 Education Summit Debrief & Future Strategy Session (pg. 1)

Administration & Finance Committee

None

Membership Relations Committee

Meeting cancelled

Coverage, Claims & Litigation Committee

Meeting cancelled

**III. CHAIR'S REPORT – BIELAWSKI**

**A. Changes in IRMA Delegates/Alternates**

Diana Mikula, Alternate – Arlington Heights  
Adam Jasinski, Delegate – Palos Heights  
Yvette Zavala, Alternate – Riverside  
Dan McCann, Delegate – Villa Park  
Patty Ruiz, Alternate – Villa Park

**B. ✓ Approval of Slate of Candidates for 2026 Officers (Immediate Past Chair – Michael Braiman) (pg. 8)**

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- ✓ Voice Vote
  - ✓✓ Roll Call Vote – Majority of Membership
  - ✓✓✓ Bylaw Vote – 2/3 of Membership

**IV. ACTION ITEMS**

**A. ✓ BOARD OF DIRECTORS MEETING MINUTES – October 7, 2025 (pg. 9)**

**B. TRAINING & RISK MANAGEMENT COMMITTEE – BAER**

1. ✓ 2025 Budget Surplus (pg. 16)

**C. ADMINISTRATION & FINANCE COMMITTEE – O'CONNELL**

1. ✓ 2025 Interest Income Credit (pg. 17)

2. ✓ 2026 Final Budget (pg. 19)

3. ✓✓ ✓Revenue Base Bylaw (pg. 29)

**V. EXECUTIVE DIRECTOR/STAFF REPORT**

➤ Calendar of 2026 IRMA Meetings (pg. 33)

➤ ✓ Lincolnwood Appeal (Documents provided separately by email)

**VI. ADDITIONS TO AGENDA**

**VII. CONFIRMATION OF NEXT MEETING**

Tuesday, March 10, 2026

9:30 a.m. – Via Zoom

**VIII. ✓ ADJOURNMENT**

*To ensure a quorum, please call contact Donna Morin at [donnam@irmarisk.org](mailto:donnam@irmarisk.org)  
or call her at (708) 236-6349, if you are not able to attend the meeting.*