



MEMBERSHIP RELATIONS COMMITTEE Meeting Agenda

Tuesday, February 13, 2024
Zoom Meeting
9:30 a.m.

- I. **CALL TO ORDER**
- II. ✓ **APPROVAL OF MINUTES:** November 1, 2023 (pg. 1)
- III. **WELCOME TO 2024 MEMBERSHIP RELATIONS COMMITTEE**
 - A. [2024 Membership Relations Committee Members and Terms](#)
 - B. [2024 Meeting Calendar](#)
 - C. [IRMA Committee Policy](#)
 - D. [Membership Relations Committee Statement of Responsibility](#)
 - E. [Conflict of Interest Policy](#)
 - F. [Membership Growth Policy](#)
 - G. [Guidelines for Membership Selection, Withdrawal & Expulsion](#)
 - H. [IRMA Member Standards and Guidelines](#)
 - I. [Special District Guidelines](#)
- IV. **MEMBERSHIP RELATIONS COMMITTEE GOALS & OBJECTIVES**
 - A. ✓ 2023 Committee Goals & Objectives Accomplishments (pg. 3)
 - B. ✓ 2024 Committee Goals & Objectives (pg. 5)
- V. **MEMBERSHIP RELATIONS COMMITTEE REPORTS**
 - A. 2023 Training & Loss Control Report Summary (pg. 6)
 - B. 2023 Grant Administration Report Summary (pg. 13)
 - C. 2024 Training & Risk Management Services Update (pg. 22)
 - D. ✓ Internship Programs (pg. 29)
- VI. **BENCHMARK ANALYTICS UPDATE** (pg. 31)
- VII. **CANCELLATION OF CONCIERGE CYBER PROGRAM** (pg. 32)
- VIII. ✓ **ADVISORY & WORKERS' COMPENSTAIION FOCUS PROGRAM UPDATE** (pg. 33)
- IX. ✓ **MEMBER MARKETING & RETENTION REPORT** (pg. 39)
- X. ✓ **2023 MEMBER PARTICIPATION REPORT** (pg. 42)
- XI. ✓ **GRANT ADMINISTRATION POLICY** (pg. 48)
- XII. **ADDITIONS TO AGENDA**
- XIII. **CONFIRMATION OF NEXT MEETING**
 - Tuesday, May 14, 2024, 9:30 a.m.; IRMA Office
- XIV. **ADJOURNMENT**

To ensure a quorum, please contact Donna Morin at donnam@irmarisk.org or (708) 236-6349, if you are not able to attend the meeting.