



## MEMBERSHIP RELATIONS COMMITTEE Meeting Agenda

*Wednesday, February 12, 2020  
IRMA Office  
9:30 a.m.*

- I. **CALL TO ORDER**
- II. ✓ **VICE CHAIR APPROVAL:** Glen Cole, Village of Lake Bluff
- III. ✓ **APPROVAL OF MINUTES:** November 6, 2020 (pg.1)
- IV. **WELCOME TO 2020 MEMBERSHIP RELATIONS COMMITTEE**
  - A. [2020 Membership Relations Committee Members and Terms](#)
  - B. [2020 Meeting Calendar](#)
  - C. [IRMA Committee Policy](#)
  - D. [Membership Relations Committee Statement of Responsibility](#)
  - E. [Conflict of Interest Policy](#)
  - F. [Membership Growth Policy](#)
  - G. [Guidelines for Membership Selection, Withdrawal & Expulsion](#)
  - H. [IRMA Member Standards and Guidelines](#)
  - I. [Special District Guidelines](#)
  - J. [Workers' Compensation Focus Program Policy](#)
  - K. [Member Policies & Activity Requirements](#)
- V. **MEMBERSHIP RELATIONS COMMITTEE GOALS & OBJECTIVES**
  - A. ✓ 2019 Committee Goals & Objectives Accomplishments (pg. 4)
  - B. ✓ 2020 Committee Goals & Objectives (pg. 7)
- VI. **MEMBERSHIP RELATIONS COMMITTEE REPORTS**
  - A. Member Marketing & Retention Report – Q4 2019 (pg. 8)
  - B. Workers' Compensation Focus Program – Q4 2019 (pg. 14)
  - C. 2019 Membership Participation Report (pg. 18)
  - D. East Hazel Crest Participation Report (pg. 24)
- VII. **MEMBERSHIP RELATIONS COMMITTEE OPERATIONS**
  - A. ✓ MRC Statement of Responsibility (pg. 33)
  - B. 2020 Internship Program Updates (pg. 37)
  - C. IRMA Marketing Plan (pg. 39)
- VIII. **ADDITIONS TO AGENDA**
- IX. **CONFIRMATION OF NEXT MEETING**
  - Wednesday, May 13, 2020, 9:30 a.m. – IRMA Office
- X. **ADJOURNMENT**

*To ensure a quorum, please contact Lisa Leban at [lisal@irmarisk.org](mailto:lisal@irmarisk.org) or (708) 236-6343, if you are not able to attend the meeting.*

Copy to: Julia Cedillo, IRMA Chair

✓ **Vote needed**